

Project SERV Application



Fiscal Year 2002

Application Project Period: September 11, 2001 – August 31, 2002

Application Due Date: October 15, 2001

No late applications will be accepted.

Submit the application to:

- *the Office of Grants Management and Development by fax only: Fax: 609-777-1051*
- *your county office of education*



NEW JERSEY DEPARTMENT OF EDUCATION
PO Box 500
Trenton, New Jersey 08625-0500

<http://www.state.nj.us/education>
(Select *Grants*; Select *Entitlement Grants*)



New Jersey Department of Education
Project SERV
Grant Application
 Fiscal Year 2002
TITLE PAGE

LEA:	County Name:	Project Code: SERV ____ -02 Project Duration: 9/11/2001 – 8/31/2002
Chief School Administrator:	Phone:	Fax:
Contact Person:	Phone:	Fax:
Address:		E-mail:
		Total Award Amount Requested:

Level of Impact

(Check all that apply)

- ☐ Loss of family member(s) of school staff or students due to the attacks on 9/11/01 or the subsequent rescue and recovery effort.
- ☐ Eyewitness to the actual attacks on 9/11/01.
- ☐ Direct exposure to the aftermath of the attacks, including rescue and recovery attempts.
- ☐ Other (specify) _____

ASSURANCES AND CERTIFICATION

The applicant hereby assures the New Jersey Department of Education that:

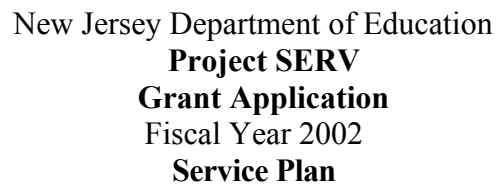
1. All policies, procedures, programs and administration in the LEA are consistent with the Improving America's Schools Act of 1994 (IASA), the U.S. Education Department's General Administration Regulations (EDGAR) and other applicable statutes, regulations, program plans and applications.
2. These funds will be used according to the approved application, program plan and compliance with the stated use of funds in Project SERV.
3. LEAs receiving funds under Project SERV must provide for equitable participation by private school students and teachers.
4. The funds will be used for the purpose of providing education-related services to LEAs in which the learning environment has been disrupted due to a violent or traumatic consequences related to 9/11/01.
5. Costs must be in addition to costs the LEA would have incurred in the absence of the attacks.
6. If services are provided by public service agencies, the allowable costs and services are only those that are supplemental to those that are funded/provided.
7. The funds will be used for activities and costs that are reasonable, necessary, essential and are intended to restore a sense of safety and security; activities intended to assist the victims/students in understanding the dynamics of victimization and stabilize their lives; and activities that assist LEAs in managing the practical problems created by the traumatic events that have produced an undue hardship upon the LEA.
8. The applicant shall retain none of the funds for administrative or any other purposes.
9. In accordance with EDGAR, 34 CFR Part 76.708, LEAs may begin to obligate funds on the later of the following dates:
 - the beginning of the project period (September 11, 2001), subject to the receipt of the federal award by the NJDOE; or
 - the date that the application is received by NJDOE in substantially approvable form.

I certify that the information contained in this application is correct and complete for those funds for which the district has applied and that the applicant agency has authorized me, as its representative, to give the above assurances and to submit this application.

 Typed Name of Chief School Administrator

 Signature of Chief School Administrator

 Date

**Project Code: SERV - _____ - 02**

<input type="checkbox"/> Mental Health	<input type="checkbox"/> Overtime of Teachers	<input type="checkbox"/> Substitute Teachers	<input type="checkbox"/> Emergency Transportation
<input type="checkbox"/> Technical Assistance	<input type="checkbox"/> Transportation and other costs	<input type="checkbox"/> Temporary Security	<input type="checkbox"/> Hate Crimes <input type="checkbox"/> Other

TARGET POPULATION	ACTIVITIES	TIME PERIOD	CHECK (✓) IF ACTIVITY ALREADY OCCURRED

Use additional sheets, as needed.



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 Fiscal Year 2002
BUDGET SUMMARY

LEA: _____ County: _____ Project Code: SERV- ____ -02

EXPENDITURE CATEGORY	FUNCTION & OBJECT CODES	Project SERV
INSTRUCTION		
Personal Services - Salaries	100-100	
Purchased Prof. & Tech. Services	100-300	
Other Purchased Services	100-500	
General Supplies	100-600	
Other Objects	100-800	
SUBTOTAL INSTRUCTION		
SUPPORT SERVICES		
Personal Services - Salaries	200-100	
Personal Services-Employee Benefits	200-200	
Purchased Prof. & Tech Services	200-300	
<i>Purchased Prof -Ed. Serv.</i>	200-320	
Purchased Property Serv.	200-400	
Other Purchased Services	200-500	
<i>Travel</i>	200-580	
Supplies and Materials	200-600	
Other Objects	200-800	
<i>Indirect Costs</i>	200-860	
SUBTOTAL-SUPPORT SERVICES		
Fac. Acq. & Construction Serv. – Buildings	400-720	
Instructional Equipment	400-731	
Noninstructional Equipment	400-732	
SUBTOTAL-FACILITIES ACQ. & CONSTRUCTION SERVICES		
Schoolwide Programs: Abbott	520-930	
Schoolwide Programs: Non-Abbott	520-932	
TOTAL PROJECT EXPENDITURES		

LEA BUSINESS ADMINISTRATOR NAME

LEA BUSINESS ADMINISTRATOR SIGNATURE

DATE



New Jersey Department of Education
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BUDGET DETAIL

LEA: _____

County: _____

Project Code: SERV ____ -02

EXPENDITURE CATEGORIES		Project SERV	JUSTIFICATION FROM PROGRAM PLAN
Function/ Object Codes	Description/Itemization	Itemized Budget	Target Population/Activities
TOTALS:			

LEA-Business Administrator Signature: _____ Date: _____

Use additional sheets, if needed